

UNITED STATES DEPARTMENT OF AGRICULTURE
Extension Service
Washington 25, D. C.

PLAN OF PERMANENT ORGANIZATION
FOR

THE EXTENSION SUBCOMMITTEE ON 4-H CLUB WORK
(Approved 1941 by the Committee on Extension Organization and Policy)

Reserve

The Extension Subcommittee on 4-H Club Work (a subcommittee on the Committee on Extension Organization and Policy) shall be composed of the following: Four members and a chairman selected from State 4-H Club staffs by the leaders present at the National 4-H Club Camp, two members of the Washington office selected by the Director of Federal Extension Service, two members from the Committee on Extension Organization and Policy selected by the chairman of that committee. Each of the four Extension regions of the United States shall be represented on the committee by a member of a State 4-H staff. These representatives shall consist of two men and two women with the chairman being either a man or a woman.

Each year at the National 4-H Camp two members shall be elected each for a 2-year term to assume office on the following January 1. At the time of the election of new members to the committee, the leaders present from each of the regions from which elections are to take place shall meet in caucus for the purpose of nominating two candidates from that region, one of whom shall be elected to the committee by all the leaders present, each State represented by State Club leaders or members of State 4-H staffs being allowed two votes. Regions shall alternate their representatives between men and women; i.e., regions represented by men for one term shall be represented by women the following term and vice versa.

No member is eligible to succeed himself on the committee, but from the two retiring members, the chairman of the committee for the following year shall be elected, who shall serve in that capacity for one year only and be ineligible to succeed himself.

In case a vacancy occurs on the committee, the chairman of the committee shall have the power to fill such vacancy until the following leaders' meeting. In filling such vacancy, the chairman shall give preference to the second person nominated from that region at the time of the last election from that region. If a vacancy occurs in the chairmanship of the committee, the two committee members from the Washington office shall confer with the other members of the committee in the selection of a chairman from among the remaining members of the committee. The chairman thus selected shall then proceed to fill the vacancy caused by his selection as chairman, such vacancy to be filled in the manner indicated above. All such appointments are to be ratified by the leaders at the first meeting following their appointment and such appointment shall be only for the unexpired term.

In December each year, the retiring chairman shall recommend to the chairman of the Committee on Extension Organization and Policy the names of the committee members selected by the leaders for the following calendar year. It should be understood that all selections are recommendations only which do not become final until approved or appointed by the chairman of the Committee on Extension Organization and Policy.

12-1-1937

CHRONOLOGICAL NOTES REGARDING
THE EXTENSION SUBCOMMITTEE ON 4-H CLUB WORK
(A Subcommittee of the Committee on Extension Organization and Policy
of the American Association of Land-Grant Colleges and Universities)

Prepared by R. A. Turner
Extension Service - U.S.D.A.

1937

September 28-30, 1937. In 1937 the Committee on Extension Organization and Policy appointed a 4-H Club committee consisting of State club leaders and members of the Federal office of the Cooperative Extension Service to draw up recommendations relating to the 4-H program for the consideration of the Committee on Extension Organization and Policy.

That 4-H Club committee consisted of:-

W. J. Jernigan	- Arkansas, chairman	Mrs. Edith P. Barker	- Iowa
H. M. Jones	- South Dakota, secretary	C. W. Ferguson	- Colorado
A. L. Baker	- Pennsylvania	Gertrude L. Warren	- U.S.D.A.
Hallie L. Hughes	- Virginia	R. A. Turner	- U.S.D.A.

The committee met September 28-30, 1937, in St. Louis, Mo. Director R. K. Bliss of Iowa, and Dr. C. B. Smith, U.S.D.A., met with the committee.

The following statement was included in the report, which on September 30, 1937, the committee submitted to the Committee on Extension Organization and Policy:

- "6. For many years the State club leaders have felt the desirability of a somewhat direct relationship with the Committee on Extension Organization and Policy in order that the 4-H Club program might be mutually discussed by persons charged with the supervision of that program.

It is believed that this situation has now been met through the appointment of this committee. It will be mutually helpful if this relationship can be continued. Therefore, it recommends that the Committee on Extension Organization and Policy provide for the appointment of a similar committee to meet annually at the National 4-H Club Camp and at a time just previous to the Annual Land-Grant College Meeting in order that the suggestions for the strengthening of the 4-H Club program may be presented to the Committee on Extension Organization and Policy prior to its annual meeting."

(See item 6, page 10, September 30, 1937, Report of the 4-H Club Committee appointed by the Committee on Extension Organization and Policy.)

1938

June 16, 1938. In connection with the Twelfth National 4-H Club Camp, June 16-22, 1938, in Washington, D. C., there was held a conference of State club leaders. (See pages 1-5, Report of State Leaders' Conference, 1938 National 4-H Camp.)

At this conference of State club leaders, Dr. C. B. Smith, Assistant Director, Extension Service, presented a paper entitled "The Future of 4-H Club Work," (See pages 6-12, *ibid.*)

At this session of the conference there was named a "Continuing Committee on the Future of 4-H Club Work" to serve until the 1939 National 4-H Camp. This "Continuing Committee" consisted of the following persons:

T. A. Erickson	- Minnesota, chairman	A. G. Kettunen	- Michigan
Hallie Hughes	- Virginia, secretary	L. L. Johnson	- Texas
Martha Leighton	- Vermont	Elizabeth Delony	- Alabama
A. L. Baker	- Pennsylvania	C. W. Ferguson	- Colorado
Edna Troth	- Indiana	Helen Cowgill	- Oregon
R. A. Turner	- U.S.D.A.	Gertrude L. Warren	- U.S.D.A.

(See page 5, Report of State Leaders' Conference, 1939 National 4-H Camp.)

1939

April 28, 1939. At a meeting of the committee on Extension Organization and Policy held at Chicago, Ill., April 28, 1939, T. A. Erickson, State club leader of Minnesota and representing the State club leaders assembled at the 1938 National 4-H Club Camp, stated that the State club leaders and assistant State club leaders felt that it was desirable to have a regular committee to study the 4-H Club program and to watch its trends, so that 4-H Club work might continue to be channeled and conducted in the right direction.

Chairman Williamson of the Committee on Extension Organization and Policy instructed Mr. Erickson to discuss the matter with the State club leaders at the 1939 National 4-H Club Camp at Washington, D. C., and submit their recommendations to the Committee on Extension Organization and Policy. (See page 15, *ibid.*)

June 15, 1939. The State club leaders at the National 4-H Club Camp at Washington, D. C., on June 15, 1939, recommended, in order to promote the future welfare of the 4-H Club work, to coordinate the national program, to facilitate the professional improvement of 4-H Club leaders, and to study the trends and tendencies of 4-H Club work:

(a) That a 4-H Club Committee representing the four Extension regions of the United States and the Federal Extension Service be appointed by the Committee on Organization and Policy.

(b) That such a committee be continued annually.

In accordance with the suggestion of the Committee on Extension Organization and Policy the following personnel of the 4-H Club Committee was suggested for the consideration of the Committee on Extension Organization and Policy:

T. A. Erickson	- Minnesota	Mabel Smith	- Kansas
Hallie Hughes	- Virginia	Pauline Bunting	- Montana
W. J. Jernigan	- Arkansas	Two representatives of the Federal	
W. J. Wright	- New York	Extension Service to be suggested	
		by Director C. W. Warburton	

(See page 14, *ibid.*)

July, 1939. The Committee on Extension Organization and Policy approved the above-mentioned recommendations of the State club leaders and established "The Extension Subcommittee on 4-H Club Work" with the following persons as members:

T. A. Erickson	- Minnesota, chairman	Mabel Smith	- Kansas
Hallie Hughes	- Virginia, secretary	W. J. Wright	- New York
W. J. Jernigan	- Arkansas	Pauline Bunting	- Montana
Gertrude L. Warren	- U. S. D. A. (named by Director C. W. Warburton)		
C. E. Potter	- U. S. D. A. (named by Director C. W. Warburton)		
Director H. C. Ramsower	- Ohio, Committee on Organization and Policy		
Blanche L. Lee	- Wisconsin, Committee on Organization and Policy		

(See page 6, Report of State Leaders' Conference, 1940 National 4-H Camp)

1940

June 18, 1940. At the State Club Leaders' Conference held in connection with the Fourteenth National 4-H Club Camp, June 15-19, in Washington, D. C., the following persons were elected and recommended as members of the Extension Subcommittee on 4-H Club Work for the next year:

M. H. Coe	- Kansas, chairman	Helon Church	- Missouri
Hallie Hughes	- Virginia, secretary	Martha Leighton	- Pennsylvania
J. W. Whitehouse	- Kentucky	B. W. Marston	- Wyoming
Gertrude L. Warren	- U. S. D. A. (named by Director M. L. Wilson)		
C. E. Potter	- U. S. D. A. (named by Director M. L. Wilson)		

These persons were later approved by the Committee on Extension Organization and Policy. Director H. C. Ramsower, of Ohio, and Miss Marion Butters, of New Jersey, were named to represent the Committee on Extension Organization and Policy on the Subcommittee. (See page 48, *ibid.*)

1941

June 23, 1941. At the State Leaders' Conference held in connection with the Fifteenth National 4-H Camp, June 18-25, in Washington, D. C., M. H. Coe, Kansas, chairman, of the Extension Subcommittee on 4-H Club Work, presented his report, which included a "Proposed Plan of Permanent Organization for the Extension Subcommittee on 4-H Club Work." (See pages 21-28, Report of State Leaders' Conference, 1941 National 4-H Camp.)

This plan was adopted by the conference and later approved by the Committee on Extension Organization and Policy.

June 25, 1941. In accordance with the above-mentioned "Plan of Permanent Organization for the Extension Subcommittee on 4-H Club Work," the following persons were elected and recommended as members for the calendar year beginning January 1, 1942:

Chairman	- B. W. Marston	- Wyoming
Eastern region	- W. J. Wright	- New York
Western region	- Pauline Bunting	- Montana
Southern region	- J. W. Whitehouse	- Kentucky
Central region	- Helen Church	- Missouri
U.S.D.A.	- Gertrude L. Warren	(named by Director M. L. Wilson)
U.S.D.A.	- R. A. Turner	(named by Director M. L. Wilson)

(See page 38, *ibid.*)

These persons were later approved and appointed by the Committee on Extension Organization and Policy. Director H. C. Ramsower, of Ohio, Director J. W. Burch, of Missouri, and Miss Marion Butters, of New Jersey, were named to represent the Committee on Extension Organization and Policy on the Subcommittee.

1942

During the year Chairman B. W. Marston, of Wyoming, was called to military service. J. W. Whitehouse, of Kentucky, was named as acting chairman for the remainder of the year. Paul W. Adams, of Oklahoma, was appointed by Mr. Whitehouse as the representative from the Southern region for the remainder of the year.

W. J. Wright, of New York, retired as State Club leader in that State and presented his resignation as the representative of the Eastern region on the subcommittee. Milo S. Downey, of Maryland (alternate to Mr. Wright in the election), was appointed by Mr. Whitehouse as the representative from the Eastern region for the remainder of the year.

1943

Chairman	- J. W. Whitehouse	- Kentucky
Central region	- W. H. Palmer	- Ohio
Southern region	- Emmie Nelson	- Georgia
Eastern region	- M. S. Downey	- Maryland
Western region	- Pauline Bunting	- Montana
U.S.D.A.	- Gertrude L. Warren	(named by Director M. L. Wilson)
U.S.D.A.	- R. A. Turner	(named by Director M. L. Wilson)

(See page 3, Report of State Leaders' Conference, 1942 National 4-H Congress.)

Director L. A. Bevan, of New Jersey, and Miss Lella R. Gaddis, of Indiana, Committee on Extension Organization and Policy.

1944

Chairman	- M. S. Downey	- Maryland
Western region	- H. C. Seymour	- Oregon
Eastern region	- Tena Bishop	- Massachusetts
Southern region	- Emmie Nelson	- Georgia
Central region	- W. H. Palmer	- Ohio
U.S.D.A.	- Gertrude L. Warren	(named by Director M. L. Wilson)
U.S.D.A.	- R. A. Turner	(named by Director M. L. Wilson)

Director A. E. Bowman, of Wyoming, and Miss Lella R. Gaddis, of Indiana,
Committee on Extension Organization and Policy.

1945

Chairman	- W. J. Palmer	- Ohio
Western region	- H. C. Seymour	- Oregon
Eastern region	- Tena Bishop	- Massachusetts
Southern region	- W. A. Sutton, Jr.	- Georgia
Central region	- Agnes Hansen	- Wisconsin
U.S.D.A.	- Gertrude L. Warren	- (named by Director M. L. Wilson)
U.S.D.A.	- R. A. Turner	- (named by Director M. L. Wilson)

Director A. E. Bowman, of Wyoming, and Miss Lella R. Gaddis, of Indiana,
Committee on Extension Organization and Policy.

1946

Chairman	- H. C. Seymour	- Oregon
Eastern region	- Albert Hoefer	- New York
Central region	- Agnes Hansen	- Wisconsin
Southern region	- W. A. Sutton	- Georgia
Western region	- Fern Shipley	- Utah
U.S.D.A.	- Gertrude L. Warren	- (named by Director M. L. Wilson)
U.S.D.A.	- R. A. Turner	- (named by Director M. L. Wilson)
Organization and Policy Committee	- Director A. E. Bowman	- Wyoming
Organization and Policy Committee	- Miss Minnie Price	- Ohio

1947

Chairman	- W. A. Sutton	- Georgia
Eastern region	- Albert Hoefer	- New York
Central region	- A. G. Kettunen	- Michigan
Southern region	- Alice Carlson	- Oklahoma
Western region	- Fern Shipley	- Utah
U.S.D.A.	- Gertrude L. Warren	- (named by Director M. L. Wilson)
U.S.D.A.	- R. A. Turner	- (named by Director M. L. Wilson)
Organization and Policy Committee	- Director A. E. Bowman	- Wyoming
Organization and Policy Committee	- Miss Elmina White	- Washington

1948

Chairman	- Albert Hoefer	- New York
Secretary	- Fern Shipley	- Utah
Eastern region	- Florence Howard	- West Virginia
Central region	- A. G. Kettunen	- Michigan
Southern region	- Alice Carlson	- Oklahoma
Western region	- C. G. Staven	- Colorado
U.S.D.A.	- Gertrude L. Warren	- (named by Director M. L. Wilson)
U.S.D.A.	- R. A. Turner	- (named by Director M. L. Wilson)
Organization and Policy Committee	- Director W. S. Brown	- Georgia
Organization and Policy Committee	- Miss Elmina White	- Washington
Organization and Policy Committee	- Director A. E. Bowman	- Wyoming